



# Cannington Parish Council

## Neighbourhood Plan – Steering Group

Minutes of a meeting held at **7.30pm** on  
**Wednesday 23<sup>rd</sup> July 2014** in **Community Room, Cannington Village Hall**

**DRAFT**

### Present:

**Members:** Alex Reed, Joan Salmon, Steve Dart, Richard Salvage, Roy Pumfrey, David Sayer & Sarah Jansons  
**Chair:** Brian Stother  
**Acting Clerk:** Alex Reed

Colin Allen (Chairman CPC) and Ian Dyer (SDC Ward Councillor) joined us for the meeting as members of the public.

1. Apologies for absence were received from David Popham & Tina Gardener.
2. Minutes of the meeting held 4<sup>th</sup> June 2014: These were approved.
3. Matters arising not on agenda: None.
4. Funding and support applications update: Applications for funding from "Locality" made on-line with assistance of Mandy Goddard (planning consultant). Approval for Direct Support has already been received. Awaiting result of the grant application for £7,000 which will be known in the very near future. We agreed to provide representation to meet on 30<sup>th</sup> July with Jo Widdecombe of "Planning Aid" who has been appointed as our planning support professional.
5. Terms of Reference: Clarification of relationship with Cannington Parish Council (CPC) and to reinforce parameters to avoid misinterpretations between the groups. There was misunderstanding of a recent training session undertaken by NPSG when a current planning application was used as a template in order to familiarise ourselves with planning procedures. Colin Allen assured the group that CPC is keen to support our on-going work. It is clear we need to ensure we maintain our relationship with CPC and to uphold transparency at all times.

Some concerns were expressed regarding Facebook traffic as posted by individuals who happen to be members of NPSG. There was an apprehension that some postings could be linked back to the group simply by association.

6. Formerly item 8 on the agenda. Call for Sites: It was agreed that we need to contact Sedgemoor District Council (SDC) to ascertain the best way forward in order to obtain an up-to-date list of potential housing sites within our parish. Ian Dyer offered to research and guidance on our next step as we go forward.
7. Strengthening the Group: Regretfully, Roy Pumfrey resigned from the group and left the meeting. At the same time Colin Allen exited the meeting.

Others voiced unease at potential loss of more members of the group, and felt the need for a greater reinforcement of clarity regard the way forward. The chairman (Brian Stother) explained that is part of the professional support package and training is to be undertaken. It was agreed to put Strengthening the Group onto the next agenda.

8. Housing Needs Assessment report: The group had individually received copies of the report as undertaken by Duncan Harvey (SDC) together with the paper entitled, "Overview and key points discussed at CPC 8<sup>th</sup> July 2014" The findings were found to be informative and will help provide us with a foundation on which to progress our work on housing.

Continued.....

9. Community Engagement Programme: This is to be revisited at the next meeting, with anticipated guidance from our direct support planning professional.
10. Reports from Groups: Due to time restraints and other pressing matters these were not made. However it was emphasised the desire to keep the task groups active and to produce a neighbourhood plan that reflects the wishes of the parish.
11. Agenda Items for Next Meeting: To re-visit items 6, 7, 8 & 10 as above.
12. Date of next meeting 6<sup>th</sup> August 2014 7 30 pm.

Signed.....

Date.....